

**-- STEP BY STEP GUIDE TO PURCHASE AN ACCESS CODE AND SIGNUP AN  
ACCOUNT FOR NDA PG APPLICATION**

1. Open your browser (Chrome, Firefox, Edge, Internet Explorer) Go to <http://www.ndapgapplications.net>
2. Click on ***Purchase Access Code***.
3. Fill in your data to generate an Access Code (Payer Name, Email & Phone number)
4. Click ***Next*** to proceed.
5. On the next screen you would be presented with your order details including the Remita Retrieval Reference (RRR CODE), select a payment method and click on ***Pay with REMITA***
6. The system would now redirect you to ***REMITA's*** website where you conclude your purchase.
7. Check your registered email for payment confirmation, this may take up to 24hrs.
8. Once you have received payment confirmation, go back to the NDA Application portal <http://www.ndapgapplications.net> and click on ***Sign Up/Login***, to create an account.
9. Click on ***Sign Up Here*** and then fill in your details (Name, email address, Phone number, password & RRR code used for payment)
  - \*Payment confirmation must have been received at this point.**
  - \*Details provided MUST be accurate and noted i.e., email address, phone number & password as they would be required for accessing the online application.**
10. The system would now load the application and you can now proceed to fill in your application.

**Note:** If you get this message "Please await payment confirmation via your email from Remita, before signing up with this RRR CODE!" It simply means payment has not been made OR It is being processed, If payment is over 24hrs Please contact REMITA SUPPORT.